

Call for submissions

These guidelines apply to abstracts/poster submissions for ICCP2020. Submissions must be the original work of the submitting author(s), must not have been previously published and must not be under consideration by another publication or conference. Submissions that fail to meet these criteria will be withdrawn from the conference.

Presentation Types

Symposium: 500 word abstract

A symposium is made up of papers developed by a group aimed to address a common topic from different perspectives and / or experiences. Symposia will be 60 minutes in length: a maximum of 30 minutes of presentation (for example 3 presenters speaking 10 mins each), followed by interaction and discussion with the audience. The submitted abstract should contain a description of the different presentations, as well as what joins them together and makes the symposium relevant to the conference. A chair should be nominated in the abstract. Successful symposia will be asked to provide a set of discussion points/ questions with which they intend to engage and involve the audience.

Roundtable: 300 word abstract

Roundtable discussions (60 minutes in length) provide an audiovisual-free session for the sharing of ideas between several discussants and the audience. This format is especially appropriate for sessions in which the discussants' role is to facilitate the audience's exploration of an issue. Roundtables often include 4 to 6 discussants who open up the conversation and a chair who facilitates (introduces; sums up at end of session). The submitted abstract should describe the issue to be discussed and how it will be relevant to the conference and should nominate a chair.

Open Oral Presentations: 300 word abstract

Open oral presentations are invited on research, practice, community work and other activities that relate to the themes of the conference and community psychology and related disciplines/areas. Open presentations will be no more than 15 minutes long in themed sessions with a facilitative chair leading discussion with the audience. Presentations should be focused, communicative and not overly reliant on large amounts of text.

Creative and Artistic Presentations: 300 word abstract

This call is open to any form of creative expression. Projects, research and performances that communicate the broad themes of the conference in a unique and creative way; community-based work. Innovative ideas welcomed.

Workshop: 300 word abstract

Workshops provide a means to teach new skills of relevance to the field (e.g., specific methods, analytical techniques, community outreach strategies). Proposals should include a description of the content of the workshop and how it will be relevant to the conference. Proposals should also describe any practical needs of the workshop which will be required.

Ignite Presentations: 200 word abstract

Ignite Presentations provide an opportunity to share research and ideas in a brief 5 minute format (20 slides at 15 seconds each) to ignite conversations and discussions between the presenters and the audience. Several speakers will follow each other in rapid succession followed by time to engage in discussion. This format is ideal for presenting findings from smaller studies, a new tool or method, or research that is still in progress. Examples of this type of format can be found at <http://p2i.eval.org/index.php/ignite/>.

Poster Presentation: 200 word abstract

The poster session is the interaction between exhibitors and those interested in a specific topic related to the themes of the conference and presented in the form of a poster. Engagement with poster presentations will be designed into the conference so that those presenting them are able to connect with an audience. Posters should be designed in such a way that they are eye catching, focused, communicative and not overly reliant on large amounts of text/statistics.

The following steps are required for the submission process

1. Abstract Submission

Abstract Guidelines:

- Do not list authors or affiliations
- Include a presentation title
- For Symposia and Roundtables include a nominated chair under the title
- Submission to be maximum number of words shown above. If your abstract exceeds this number of words you will need to resubmit
- Double check spelling and grammar. Please replace American spelling with Australian/British English spelling
- Abstract title to be in **APA 6th Article Title case**, using capitals where appropriate e.g. "My abstract title: An exploration of sentence structure"
- Abstract must be submitted as a word document

2. Submitting

Submission Site:

- All papers are submitted online via the Speaker Portal
- **New Account:** If it is your first time using the portal you will need to set up a new account. The portal will guide you on setting up a new account
- **Contact Information:** When you log in to the portal for the first time you will need to create your contact in the second tab and input your contact information
- You can then submit your abstract via the Abstract Submission Tab
- **Title:** Include your abstract title
- **Abstract Upload:** Upload your abstract, ensuring your abstract is formatted according to the guidelines above.
- **Keywords:** Please select 4-5 keywords
- **AV requirements:** The ICCP session rooms will be equipped with standard conference AV set up which includes: Projector and screen. Larger rooms will also have a sound system, lectern and lectern microphone. If your presentation requires any equipment over and above this list i.e. internet required, please use this section to let the organisers know and we will do our best to accommodate

3. Abstract Review: All submissions will be blind reviewed by two independent reviewers. The abstracts will be scored by the following criteria:

- Originality/novelty/innovative
- Focus on community psychology theory or practice
- Theoretical, methodological or practical grounding of the solution
- Interest to delegates; potential to stimulate interactive discussion and transferable learning
- Quality of writing/language

4. Notification: You will be notified via email if your abstract is accepted, accepted for resubmission or rejected during the period September –November 2019. Authors will be notified of the acceptance along with the reviewer's comments.

5. Resubmission: If your abstract is accepted but has some minor errors, you may be invited to resubmit according to reviewer feedback.

- If the committee are not satisfied with your revisions your abstract will not be accepted for the program
- If resubmission is approved by the committee you will receive confirmed approval
- Further details of resubmission will be provided in the acceptance email

6. Registration: Presenting author/s must be registered for the conference to receive the reduced speaker rate by November 2019.

Successful individual presenters have been allocated the following times for their presentations:

- Symposia: will be 60 minutes in length: a maximum of 30 minutes of presentation (for example 3 presenters speaking 10 mins each), followed by interaction and discussion with the audience
- Open Oral: will be no more than 15 minutes long in themed session
- Ignite: brief 5 minute format



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- Roundtable: 60 minutes in length, often include 4 to 6 discussants who open up the conversation and a chair who facilitates
- Poster: timing allocations will be confirmed once the program is finalised
- Workshops, Creative and Artistic: time upon review

For those who are selected for a poster – the posters will be displayed for the duration of the conference, however we ask you to stand near your poster during organised poster session to answer any questions delegates might have.

Additional Information

Reference notation: You may not need to reference but if you do, the reference notation should be APA 6th. It should be consistent.

Spelling/Grammar: Australian/ British usage only Macquarie Dictionary preferred. Do not use American spelling (e.g. organisation should be used, not organization).